



Open Position Posting

Position Title: Batch Creation
Department: Service
Location: Bristol
Pay Grade: TBD

We currently have two positions within Batch Creation.

- 1 maternity cover 6 months
- 1 maternity cover 12 months

Description of duties and responsibilities:

Logging of garments (batch creation) received for either cleaning or repair from our customers to ensure all items are retained together. To deliver replacement garments, on a nationwide basis and often at short notice

The role will require:

- A full UK clean driving Licence / record is essential
- Ability to work under own initiative
- Computer Literate – full training will be provided

Specific duties and responsibilities include:

- Enter into Computer system and assign relevant ID's for each uniform / item of clothing received
- Manually check each garment / ensure pockets are empty
- Arrange for any personal items to be returned
- To deliver urgent replacement uniforms at short notice within the UK.

Experience required:

- None, full training will be provided

Experience preferred:

- Secondary School level

All applications will be considered for this role and assessed on their own merits.

In addition to meeting all the necessary job requirements, a successful candidate for this position must be able to supply the required documentation and related materials and meet any and all applicable statutory requirements.

If you are interested and meet the above requirements, a company application form is available from Rachel Hillier, 01380 801347 or Rachel.hillier@msasafety.com

Your application must be submitted to Rachel by close of business on **Tuesday 17th August 2021.**